

2019-2020 ASSEMBLY - 5 JUNE 2019

ASSEMBLY REPORTS

INCOMING PRESIDENT

To accompany minutes.

CLUB TREASURER

The Club's finances continue to be healthy and at the end of the current year we are forecast to have £10,700 of positive funds at the bank excluding the positive balances on members meal accounts.

The Club subscription was set at £10 per month last year and this has worked well and virtually covered our outgoings, resulting in only a £540 reduction in our bank balance over the year. The budget for 2019/20 maintains the subscription at this £10 per month level.

There have been a few instances of members, being absent from a meeting, who have not submitted an apology so meals have been ordered and charged to their accounts. Some instances are due to a late change of plans but others may be due to forgetfulness. Hopefully 2019/20 will bring a reduction in such instances.

The budget for 2019/20 is similar to the current year's but no budget has been made for the Romsey Community Group as this has now been discontinued. Increases have however been made in the areas of Stationery and Communications. It will result in a reduction of our funds at the bank by £1,500 over the year

Budget 2019/20

		2019/20 Budget	2018/19 Budget	2018/19 Full Year Forecast
Income				
	Subscriptions	£7,200	£6,960	£6,950
Expenditure				
	Subscriptions RIBI	£3,830	£3,650	£3,534
	Subscriptions District	£1,020	£1,044	£969
	Romsey Town Hall	£1,950	£1,800	£1,800
	Purchase Regalia	£75	£100	£75
	President's Honorarium	£300	£300	
	Gratuities	£200	£150	£200
	Postage Stationery	£150	£100	£75
	Sundries	£200	£200	£100
	Communications	£200	£150	£100
	Romsey Community Group		£450	£38
	Unrecovered Meal Costs	£550	£500	£570
	Contingency	£200	£200	
	Town Hall Xmas Lights			£200
	Total Expenditure	£8,675	£8,644	£7486
	Surplus/(Deficit)	(£1,475)	(£1,684)	(£536)

Estimated Bank balance 30/06/19	£10,700
Estimated Bank balance 30/06/20	£ 9,200

Nick Bellamy

TRUST FUND TREASURER

Attached are 3 interrelated documents as follows:-

1. Shows the forecast out-turn for year-end 30th June 2019 [Appendix 1]
2. Committee Budget proposals for 2019/20 [Appendix 2]
3. Forecast financial position as at 1st July 2019 [Appendix 3]

I will not be at the meeting so the purpose of sending these documents out early is that if you have any questions or suggestions, please let me know and I will endeavour to resolve. Any questions regarding budget proposals, could you please address to the budget holder.

There is a variable at the moment and that is the Funding Proposals shown in document 1. If they are all accepted, the forecast is as good as I can make it. If one or all of these proposals are rejected, then the start of the new year balance for uncommitted funds will increase by any/all of these amounts.

Also, funds will soon start to arrive for the Mayor's Picnic which will be shown as committed funds in 2018/19 accounts, therefore, will not impact on the results of these calculations. These funds will be used to part finance the event initially in 2019/20.

Graham Hollier

Appendix 2 Committee Budget Proposals for 2019/20 is for approval at Assembly.

Please note items 2 and 3 are updated with a budget item for £250.

FUNDRAISING

Firstly, I wish to thank the hard working members of my committee and other members of the club who have been seconded from time to time for their commitment in time and energy to ensure that our club's fundraising activities are successful. Members of the committee are shy retiring people so I won't mention them specifically but I'm pleased to welcome Joe Billet and more recently Shaun O'Brien, two recent club 'joiners' have taken up a role in fundraising.

Success for us is measured in three ways:

1. Ensuring that we meet the needs of our club's direct spending on activities and charities/ good causes which we support at home and internationally and;
2. Facilitate around 150 charities each year to benefit from funds raised at our annual 'Walk the Test Way' (WTTW) charity walk event and;
3. Having fun doing 1 and 2.

Last year provided another very successful outcome from WTTW and our aim in the next two years is to ensure that we breach the £1m barrier of funds raised since the event began 15 years ago. This

would be an outstanding milestone for our club and I have every confidence that we reach that aim. To put this into context, we have raised circa £860k to date and this would not have been possible without my committee and all club members who have given us fantastic support. **OUR CLUB NEEDS YOU AGAIN on Sunday 29th September when WTTW 2019 takes place.** – please ensure that this is in your diary and do engage with family and friends to swell the number of marshals available on the day

Planning towards WTTW 2019 is well in hand and on schedule. Registration numbers are comparable to last year and marketing promotion is now gaining momentum with the distribution of some 15,000 leaflets and 500 posters on-going – **have you distrusted your allocation/do you require more?**

Each year provides an even bigger challenge as discretionary spending on the charity sector by individuals and companies continues to be squeezed but we will continue to explore new avenues for fund raising. Equally, the demand for funding from our ‘spending committees’ is increasing year-on-year. Success breeds success and understandably our success in supporting local, national and international charities will stimulate even more demand from those we support but we can only continue this trend if we actively support our main fund-raiser

We made a conscious effort to reduce the dependency of the Walk Event for raising funds for the club trust account 2 years ago. While we have achieved that to some extent, we still have a heavy dependency of the walk and my committee will be looking again at this during the course of the coming year. From a personal perspective I would like us to repeat the charity street collection in aid of Parkinson’s UK and I will be discussing this with a sub-group of members in the next month or two.

I look forward to leading my team once again this year – can we beat last year’s total? Let’s see!

Sandy Dunn, Chair

May 2019

COMMUNITY SERVICE

Community Service programme 2019/20.

In the past several years, we have merely been reactive to requests for cash and although this means our support for the community goes where needed at the time, it is not very targetted.

Our ambition is to address that with a project of our own and make use of the contacts at Romsey Abbey Primary School and Test Valley Community Housing officer.

We shall continue our support for Young Carers, hopefully with an increased budget and Family Support Group, linking that with Nikki Jones’ concept of LifeSkill classes.

Kids Out will continue with red Lodge School and I will be in contact with Cedar School Nursling to see if they would like to attend in future now that Marwell is used, a more passive event than Paultons.

Peter Stuckey, Chair

YOUTH OPPORTUNITIES

The Youth opportunities group will continue into 2019/20 with the successful initiatives that have served the club well.

The key events continuing will be:

Dictionaries for Life - October

Youth Speaks - January - A change of format is proposed this year - a team debate.

Technology Tournament - 4th March 2020

During 2018/19 we have embedded our relationship with Youth In Romsey (YIR). This is expected to continue and flourish during the next year as we build on this relationship.

New for 2019/20 - We will be investigating other Rotary sponsored Youth events such as Young Writer, targeted at primary school age to build on existing relationships we have here.

Steve George, Incoming Chair

INTERNATIONAL

1. The Committee members are Gren Lamb-Hughes (Chairman), Sandy Dunn who heads up the Rotary Dentaid Box team, Nigel Budd, Jaime Garner, Philip Kirkland, Jim Purdie, Martin Radford and Peter Welsh.
2. Given my recent move to the International Committee and also having very limited previous knowledge of the international scene, there is limited change for this forthcoming year in the areas in which it is intended to provide financial assistance. The currently planned support and expenditure are as follows:

a. Dentaid

The Club's longstanding involvement with Dentaid requires little explanation and it has its own Club team, lead by Sandy Dunn, who will periodically update Club members. A sum of £750 has been set aside early in the Rotary year to fund Dentaid activities.

b. Vision Aid

Support of Vision Aid occurs through the collection of unwanted spectacles, which are then forwarded to Vision Aid through Whites Opticians, Romsey.

The Club also intends to make an annual donation of £250.00 which can be used to pay for 50 people, in African countries, to be provided with eye tests and the spectacles they need.

c. Plan International

The Club provides financial support of £ 192.00 per annum for Tafara Rugwovera, a 7 year old boy in Zimbabwe. This support allows Tafara to participate in a range of activities that are both educational and vocational.

d. Disaster Relief

The sum of £1050 has been set aside to provide funds to aid disaster relief around the world. It is anticipated that these funds may be used to provide Shelter Boxes to wherever they are needed.

e. Shoeboxes

Although the number of shoeboxes collected by the Club has been decreasing over the years, possibly due to other organisations in the local area also offering the same facility, it is considered beneficial to provide such an opportunity for children who, if they did not receive a shoebox, would not receive a gift at Christmas. Martin Radford has agreed to mastermind Shoeboxes for 2019.

f. Christmas Puddings

The Club intends to continue to sell Christmas puddings on behalf of the Rotary Club of Cwnbran Vale, with the funds raised being used to support the Charities selected by that Club. Jim Purdie has agreed to take the lead on Christmas puddings.

g. Mary's Meals

Mary's Meals is a Charity that aims to provide chronically hungry children with one meal every school day, thereby encouraging the children to attend school and gain an education that can potentially lift them out of poverty in their later life. A donation of £250 for 2019 has been earmarked which, according to the charity, will feed 18 children for a school year. I have asked Peter Welsh to be the point of contact for Mary's Meals.

3. There are many worthy International projects and the Club, over the years, has supported several including Asante (a local coffee shop business, raising money for education in Kenya); the Rotary Sand Dams project and a hospital in Uganda, with whom Martin Radford had contact. So, I intend that the opportunity will be taken during this forthcoming year to investigate whether and how our involvement with the projects we already support or have supported and any other new international projects might be broadened and/or introduced.
4. Finally, I regret that I will not be able to attend Club Assembly but, Jim Purdie has agreed to stand in for me.

Gren Lamb-Hughes, Incoming Chair

COMMUNICATIONS

Club Assembly Communications objectives for 2019/20

John Gould, Neill Beasley, Joe Billett, Paul Grainger, David Sutton, Shaun O'Brien, Keith Cameron

Our plan is to continue to focus on both internal and external communication of the Club's activities.

With Gren taking on the leadership of the International Committee I am pleased to report that new member Shaun O'Brien has agreed to help Joe out with Facebook input and development.

Events list and meeting notes

With our varied meetings and large membership, Internal Communications is considered to be more important than ever. David Sutton's work on the co-ordination is seen to be a key part of this. Note takers should ensure that they capture the Club aspects of a meeting rather than the speaker's talk.

Website

Storage of photos. Paul is working on the protocols and security aspects for storing our photos on our website. The yearly files are can now be seen on the members section. Once complete he will be requesting members to send him any useful photos that the Club could use to help promote our events and activities.

The next major change will be when Paul moves our Website to a *Wix* platform so that it is easier to update information on the front pages of the website. This should be completed by December.

John Gould will be providing a list of things he would like to be able to update on any new system.

We would also like to ensure we get input from Jaime, Joe and Shaun on things they think should be included.

Facebook

It is hoped that with the new presidential year and new members, this will be become more active.

RIBI Magazine distribution

This will continue until the end of the year when we will assess any feedback we have.

Media

We will continue to provide articles for the Romsey Advertiser and plan to extend our reach to other journals in the area.

We also plan to highlight the key events in the Town's calendar that the Rotary Clubs in Romsey organise for the community.

Newsletter

This has a growing circulation and is well received. *Mailchimp* is used for distribution and shows who opens the e-mail. This is helpful to John as it takes time to produce.

Promotional/ Visual image of the Club

Rotary has a very good reputation and image in the community and it is important that we continue to enhance this through our communications and by increasing our visual image. This includes ensuring that the word Rotary and the logo are included in our activities such as the Rotary Mayor's Picnic, Rotary Know Your Blood Pressure Day etc.

We already have regalia (managed by our Regalia Officer Clive Collier). This includes:-

- Clothing:- Shirts, Sports shirts, Tabards, Sweatshirts, Name badges
- Banners Indoor pull up, Main curved promotional stand, Club Gazebo,

Adding to this will be two new sail banners designed by Neill Beasley. These will be used at all our internal and external events.

We will be working closely with Membership to help increase awareness of our Club and encourage new supporters. As part of this we have ordered handouts available to give to anyone who wishes to know more about Rotary or is thinking about becoming a Rotarian.

Keith Cameron, Chair

Communications Team 24th May 2019

MEMBERSHIP & RECRUITMENT

For at least the last 12 years our Active Membership numbers have never fallen below 55 and we now stand at an all-time high of 60. Worldwide, the average Rotary Club has around 34 members, it is below 30 in the UK. However, we should not rest on our laurels and the key role of the Membership team is to try to ensure we have more joiners than leavers. In short, no revolutions are planned this year but we could and should be more diverse in our makeup and our age profile creeps inexorably upwards!

Specific objectives are:

To encourage new members by keeping the Club; modern, interesting, accessible and relevant.

To help keep the Club fresh and fun for all members.

Specific activities include:

Promoting Rotary at appropriate events eg Mayor's Picnic, WTTW and through various media such as Facebook, Newsletters and Brochures.

Ensuring effective mentors are in place for all new members.

Continuing the development of the Associate Member role.

Seeking views of all members on Club development.

Working with other committees to achieve our objectives and to help them achieve theirs.

Historically, our recruitment has largely been based on the efforts of all members to promote the Club, and the values of Rotary, to anyone who might be interested; I would encourage this to continue and will specifically seek to engage our newer members in this activity.

Iain Small, Incoming Chair

FOUNDATION

AS we have a number of new members joining our club recently, I thought it good to repeat my overview of Foundation from a previous year, as an introduction and reminder to all about what Foundation means. So if you have any queries or need help with a Grant application please contact me.

Rotary is not a charity, but it is a charitable organisation. There is a difference. Foundation is 'The Rotary Charity' It has been central to the workings of Rotary since the 1930's. Our donations enables us to award Paul Harris fellowships for exemplary service to our club and the wider community. A number of our members and Romsey residents hold one.

The funds that go into it enables Rotarians to' punch above their weight' and think and act on the big issues in our world which individual clubs could never do. Because of its existence it should make us think more about our own club projects and how to finance them enabling us to broaden our

contribution domestically and internationally. The club has been finding its way on working with Foundation much more in recent years.

Giving to Foundation is not mandatory. It is not a 'cost' of being a member. The funds we give are voluntary and are given because we want to support the initiatives that our organisation is doing. A lot of this work would not be sustainable at club level. Many of our members contribute every year and I thank them on behalf Foundation for their contributions. Some do not, it's a personal thing and I understand that. But please consider contributing.

As members of Rotary its 'our' charity after all.

I will say again there are lots of opportunities within the Foundation world and therefore the club should look at some of them with open eyes and make what we can of them. I think this process had started and should make us think about projects and events.

This year I'll be Promoting Peace jam again in March 2020. Both our schools have said they will be participating again and have started to work together on projects and what they can do within their schools. I'll be putting in a District grant application so we have funds to support them again. I hope to widen coverage to other youth groups, Youth in Romsey for instance.

So generally, this year I want to

Promote Foundation Grants and activities and help members participate. If you have a project in mind please consider if you can use a grant, which can double your funding.

Help to oversee the qualification process for grants both global and district.

Conduct Foundation based club programmes/events, e.g. peace jam, polio plus

Work with the service project committees to develop and fund projects.

Help the treasurer to manage any Rotary Grant funds the club receives

Remember grants are available for domestic, as well international projects and can be sourced via an updated and now much simpler district fund or at international level.

Stewart Mitchell

Foundation Officer

SPORTS AND SOCIAL

Committee members for the coming year are : Clive Collier (Chairman), Tony Abbott, Fred Stanley, Norman Oldmeadow, Mike Hicks, David Pantling, Ian Bullivant and John Whitham.

Tony Abbott has already voiced his appreciation for the support of his committee and I would like to thank Nick for his work and welcome our new blood, Ian and John to the committee.

Dates for diaries are :

June 26th. President's handover at Michelmersh Barns (Annies) with a talk by Sally Miller, Trustee of the Hampshire Gardens Trust about the work of the trust.

October 30th. Talk about bagpipes with demonstration. Venue and caterer yet to be confirmed.
(Not Town Hall)

December Date and venue TBA . Christmas dinner

December Date and venue TBA . Revue arranged by David P

We will, as usual, be arranging the 5th Wednesday partners events

The following club members will, I hope, continue to organise external and internal sports events.

Boules - Steve George

Golf - Norman Oldmeadow

Snooker - Nick Lockyer

Skittles - Mike Hicks

I urge all members of the club to let us know of any novel thoughts that they may have for these evenings and to look out for any other events taking place locally which may be of interest.

Clive Collier, Incoming Chair

Appendix 1

1) RCoRT Trust Fund Forecast out-turn year end 30/06/19

Reconciled bank balance to 24/05/19	9,960
Committed Funds	
Dentaid	-850
Foundation Giving (Receipts 1st Apr to 24th May)	-387
Foundation Peace Jam balace of District Grant	-220
	-
Fitness & Wellbeing Nikki Jones. Up to	1,000
	-
Presidents Giving Dementia UK	1,000
	-
Total	3,457
	<u>6,503</u>
Deduct Forecast Balance Remaining in budgets 30/06/19	3,729
	2,774
 Add back forecast budget underspends	
RoR	252
International	594
Youth	1,475
Working Contingency	1,000
Total	<u>3,321</u>
Forecast Balance as at year end 30/06/19	6,095
 Funding Proposals awaiting consideration	
Youth in Romsey proposer Bill Gidley	3,500
Rainbow Centre Proposer John Jones supported by Peter Stuckey	-500
Chamber Music/or other music Proposer Stuart Wineberg	-500
	-
Total	4,500
Forecast balance if proposals approved	<u>1,595</u>

Appendix 2

2) RCoRT TRUST FUND BUDGETS 2019/20

YOUTH	Budget 2018/19	2019/20	% Var
Dictionaries for life	1300	1300	0.00
Young Technologist	900	900	0.00
Youth in Romsey	400	400	0.00
Youth Speaks	0	200	100.00
Young Writer (New)	0	500	100.00
Young Photographer (New)	0	500	100.00
RYLA (New)	0	500	100.00
Contingency	500	500	0.00
Organ Scholar	250	0	0.00
Music Festival	300	0	0.00
Shed (Inc £250 District Grant)	580	0	0.00
TOTAL	4230	4800	13.47

COMMUNITY SERVICE	Budget 2018/19	2019/20	% Var
Kids Out	300	0	
Young Carers Panto	500	0	
Young Carers festival w/e	1000	0	
Young Carers	0	2000	12.00
BP Day	120	120	
Romsey Family Support Group	800	0	
Community Projects	3500	5000	42.86
Total	6220	7120	14.47

ROR	Budget 2018/19	2019/20	% Var
Hall Booking	200	200	0.00
St John	150	170	13.33
Andrew Pudney-Audio/Visual	140	0	0.00
Charles Burnett	50	0	0.00
Entertainment	100	395	295.00
Brian Budden - Organist	65	0	0.00
Drinks	125	0	0.00
Table covers/flowers	80	0	0.00
Inner Wheel Food	150	0	0.00
Sundry	50	100	100.00
Postage	90	100	11.11
Food & Drinks		380	0.00
Total	1200	1345	12.08

FOUNDATION	Budget 2018/19	2019/20	% Var
Aggregate	1500		
Peace Jam		700	
Hilliers polio		250	
Donations		200	
Miscellaneous		350	
Total	1500	1500	0.00

INTERNATIONAL	Budget 2018/19	2019/20	% Var
Dentaid		750	0.00
Vision Aid	250	250	0.00
Plan Int. Bis Sau	204	192	-5.88
Disaster Relief	750	1050	40.00
			-
Grant Aid Projects	1000		100.00
Mary's Meals		250	
Total	2204	2492	13.07

Cub Working Contingency	1000	1000	0.00
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Presidents Giving	1000	1000	0.00
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GRAND TOTAL	17354	19257	10.97
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Appendix 3

3) Forecast Financial Position as at 1st July 2019

Forecast funds available as at 30th June 2019	1,595 (<i>Assumes 3 x funding proposals totalling 4,500 accepted</i>) (See paper 1 Forecast Outturn 2018/19)
Balance of Reserve Account	4
Transfer from WTTW account	<u>20,000</u>
	21,599
Budget proposals 2019/20	-19,257 <u> </u> (<i>Original 19,007</i>)
Forecast balance of uncommitted funds	***** 2,342 (<i>Open for bid and approval for specific activity</i>)
Committed funds b/fwd from 2018/19	<u> </u> 3,729 (<i>Not open for bid</i>)
Forecast total funds available in the account	<u> </u> 6,071

On 30th June, forecast balance at end of 2018/19 is	1,595
On 1st July this figure increases by	993 <i>Surplus of cash after budgets have been deducted</i>
Balance in the reserve account	<u> </u> 4
*****	2,342 (<i>Original 2,592</i>)